

Central Institute of Indian Languages
Department of Higher Education Ministry of
Education
Government of India

The Central Institute of Indian Languages (Mysore), a subordinate office under the Ministry of Education, invites applications for various positions in Bhasha Sagar Project. The main objective of the project is to develop an Android and iOS based mobile application, and a web-based platform for learning Indian languages.

To apply for any of the positions, please go to <<https://apply.ciil.org>>

to know more about CIIL, please go to <www.ciil.org>.

SL No.	Name of the Position/No of the Positions	Experience and Academic Qualification	Languages	Consolidated Amount And miscellaneous information
1	Senior Consultant (Academic)/ Total Positions – 6	<p>Essential Qualification</p> <ul style="list-style-type: none"> · PhD in Linguistics/Applied Linguistics/Language Sciences/Education//Translation/English Language with focus on Language Teaching. <p>Essential Experience :</p> <ul style="list-style-type: none"> · 5 year full time (Post PhD) experience in the area of content development/Translation/Second Language Teaching, Curriculum Design and Development, etc. <p>Desirable Qualification:</p> <ul style="list-style-type: none"> · Proven knowledge /working proficiency in multiple Indian Languages. 	<ul style="list-style-type: none"> · Native speaker of one or more Indian languages of the eight schedule of the Constitution of India. · Excellent proficiency demonstrable through LSRW skills in English and Hindi is a must. 	<p>INR- 73,491/month</p> <p>In words= (Seventy Three Thousand Four Hundred and Ninety One Only)</p> <p>Work Location: Mysore, Karnataka /Ropar, Punjab/Bangalore, Karnataka</p> <p>Upper Age: 45 years</p> <p>· Candidates belonging</p>

		<ul style="list-style-type: none"> · High quality of research / academic publications/journalistic writing, etc. · Understanding of tools/technologies pertaining to the academic writing/editing/proofreading, etc. · Understanding of the second language learning theories and assessment techniques, etc. · Understanding of the cultural aspects of the Indian Languages. 		<p>to SC/ST/OBC category are especially encouraged to apply</p> <ul style="list-style-type: none"> · Women Candidates are especially encouraged to apply. · Nationality: Only Indian Nationals are eligible to apply.
2	<p>Junior Consultant (Academic)/ Total Positions – 9</p>	<p>Essential Qualification</p> <ul style="list-style-type: none"> · MA/MPhil/MSc. in Linguistics/Applied Linguistics/Language Sciences/Education//Translation/English Language with focus on Language Teaching. <p>Essential Experience :</p> <ul style="list-style-type: none"> · 3/4 year full time (post qualification, MA/MSc or MPhil.) experience in the area of content development/Translation/Second Language Teaching, Curriculum Design and Development, etc. <p>Desirable Qualification:</p> <ul style="list-style-type: none"> · Proven knowledge /working proficiency in multiple Indian Languages. · High quality of research / academic publications/journalistic writing, 	<ul style="list-style-type: none"> · Native Speaker of one or more Indian languages as given in the eight schedule of the constitution*. · Excellent LSRW skills in English are a must. · Advanced LSRW skills in Hindi is a must 	<p>INR 62,356/month</p> <p>In words= (Sixty Two Thousand three hundred and fifty six)</p> <p>Work Location: Mysore, Karnataka /Ropar, Punjab/Bangalore, Karnataka</p> <p>Upper Age: 40 years</p> <ul style="list-style-type: none"> · Candidates belonging to SC/ST/OBC category are encouraged to apply · Women Candidates are especially encouraged to apply.

		<p>etc.</p> <ul style="list-style-type: none"> ✓ Understanding of tools/technologies pertaining to the academic writing/editing/proofreading, etc. ✓ Understanding of the second language learning theories and assessment techniques, etc. ✓ Understanding of the cultural aspects of the Indian Languages. 		<ul style="list-style-type: none"> ✓ Nationality: Only Indian Nationals are eligible to apply.
3	<p>Senior Consultant (Technical)/ Total Positions – 2</p>	<p>Essential Qualification: B.E / BTech/ MCA /MS (CS) / Ph. D. in Computer Science/Information Technology/Electronics and Communication/ Machine Learning, etc.</p> <p>Essential Experience :</p> <p>5 year full time (post qualification) hands on experience in the area of Mobile Computing, Advanced Software Architecture, Machine Learning, etc. with reputed organisations/MNCs.</p> <p>Skills Set:- OS- Linux/Windows 10/11 Languages:- Java, Python, Scala, Swift Databases:- SQLite, MongoDB, Amazon, DynamoDB Scripting: Java Script, JQuery, Anjular JS, Bootstrap, HTML5 Cloud Computing:- AWS Tools:- Android Studio / Flutter / Xamarin / React</p>	<p>Experience with the algorithms/ tools/technologies used in the area of Natural Language Processing /Data Science/Machine Learning, etc. is highly desirable.</p> <ul style="list-style-type: none"> ✓ Native Speaker of one or more Indian languages as given in the eight schedule of the constitution. ✓ Excellent LSRW skills in English are a must. ✓ Advanced LSRW skills in Hindi is a must 	<p>INR- 73,491/month</p> <p>In words= (Seventy Three Thousand Four Hundred and Ninety One Only)</p> <p>Work Location: Mysore, Karnataka /Ropar, Punjab/Bangalore, Karnataka</p> <p>Upper Age: 45 years</p> <ul style="list-style-type: none"> ✓ Candidates belonging to SC/ST/OBC category are especially encouraged to apply ✓ Women Candidates are especially encouraged to apply. ✓ Nationality: Only Indian Nationals are eligible to apply.

		<p>Installation & Configuration: Operating System, Database's Android Development Tools</p> <p>(The Consultant shall be involved in Strategy, Analysis & Planning, UI/UX Design, App Development, Testing & Deployment & Support)</p>		
4.	<p>Junior Consultant (Technical)/ Total Positions – 4</p>	<p>Essential Qualification: B.E / BTech/ MCA /MS (CS) / Ph. D. in Computer Science/Information Technology/Electronics and Communication/ Machine Learning, etc.</p> <p>Essential Experience :</p> <p>3 year full time (post qualification) hands on experience in the area of Mobile Computing, Advanced Software Architecture, Machine Learning, etc. with reputed organisations/MNCs.</p> <p>Skills Set:- OS- Linux/Windows 10/11 Languages:- Java, Python, Scala, Swift Databases:- SQLite, MongoDB, Amazon, DynamoDB Scripting: Java Script, JQuery, Anjular JS, Bootstrap, HTML5 Cloud Computing:- AWS Tools:- Android Studio / Flutter / Xamarin / React</p>	<p>Experience with the algorithms/ tools/technologies used in the area of Natural Language Processing /Data Science/Machine Learning, etc. is highly desirable.</p> <ul style="list-style-type: none"> · Native Speaker of one or more Indian languages as given in the eight schedule of the constitution. · Excellent LSRW skills in English are a must. · Advanced LSRW skills in Hindi is a must 	<p>INR 62,356/month</p> <p>In words= (Sixty Two Thousand three hundred and fifty six)</p> <p>Work Location: Mysore, Karnataka /Ropar, Punjab/Bangalore, Karnataka</p> <p>Upper Age: 40 years</p> <ul style="list-style-type: none"> · Candidates belonging to SC/ST/OBC category are encouraged to apply · Women Candidates are especially encouraged to apply. · Nationality: Only Indian Nationals are eligible to apply.

		<p>Installation & Configuration: Operating System, Database's Android Development Tools</p> <p>(The Consultant shall be involved in Strategy, Analysis & Planning, UI/UX Design, App Development, Testing & Deployment & Support)</p>		
5.	<p>Assistant Accounts Officer (AAO)</p> <p>Total Positions – 1</p>	<p>Essential Qualification: Bachelor/Master Degree in Commerce/Economics/relevant discipline</p> <p>Essential Experience :</p> <p>A minimum of 5 year experience in with the following responsibilities/skills in central/state govt/semi-govt/government recognized autonomous organization:-</p> <ul style="list-style-type: none"> · Passing government bills · Preparing payment receipts for the Govt. of India · work and assigning tasks to subordinates · Maintaining the registers in the Accounting department · Checking of budget estimates and revised estimates · Keeping a check on the Income Tax Assessment Managing monetary transactions, preparing statutory accounts and financial reports 	<p>Desirable Essential Qualification:</p> <p>Chartered Accountant or Cost & Management Accountant or Company Secretary or Masters in Commerce or Masters in Business Studies or Masters in Business Administration (Finance) or Masters in Business Economics.</p>	<p>INR 58, 819/month</p> <p>In words= (Fifty Eight Thousand eight hundred and nineteen)</p> <p>Work Location: Mysore, Karnataka</p> <p>Upper Age: 40 years</p> <ul style="list-style-type: none"> · Candidates belonging to SC/ST/OBC category are encouraged to apply · Women Candidates are especially encouraged to apply. · Nationality: Only Indian Nationals are eligible to apply.

		<ul style="list-style-type: none"> · Budget planning 		
6	Personal Secretary Total Positions – 1	<p>Essential Qualification: Bachelor Degree in Arts/Commerce/Economics/relevant discipline with Masters in Business Administration.</p> <p>Essential Experience : A minimum of 3 year experience in with the following responsibilities/skills in central/ /semi-govt/central government recognized autonomous organization:-</p> <ul style="list-style-type: none"> · Excellent speaking and writing & drafting skills in English and Hindi. · Excellent working skills in MS Office. · Excellent interpersonal skills/note taking skills/speech preparation, etc. · Excellent understanding of Email/ Telephonic /conversation skills 	<ul style="list-style-type: none"> · Should be ready to travel on short notice · Ready to work beyond the office hours if required 	<p>INR 46,374/month In words= (forty Six Thousand three hundred and seventy four)</p> <p>Work Location: Mysore, Karnataka</p> <p>Upper Age: 35 years</p> <ul style="list-style-type: none"> · Candidates belonging to SC/ST/OBC category are encouraged to apply · Women Candidates are especially encouraged to apply. · Nationality: Only Indian Nationals are eligible to apply.
7	Office Superintendent Total Positions – 1	<p>Essential Qualification: Bachelor Degree in Arts/Commerce/Economics/relevant discipline</p> <p>Essential Experience : A minimum of 5 years experience along with the following responsibilities/skills in central/ /semi-govt/central government recognized autonomous organization:-</p> <ul style="list-style-type: none"> · Understanding of the Establishment 	<ul style="list-style-type: none"> · Should be proficient in English and Hindi · Ready to work beyond the office hours and on holidays, if required 	<p>INR 46,374/month</p> <p>In words= (forty Six Thousand three hundred and seventy four)</p> <p>Work Location: Mysore, Karnataka</p> <p>Upper Age: 40 years</p>

		<ul style="list-style-type: none"> rules · Preparing payment receipts for the Govt. of India · Excellent speaking and writing & drafting skills in English and Hindi · Excellent in correspondence with Ministries / Departments /Institutions/others etc in English and Hindi. · Excellent working skills in MS Office. · Knowledge of purchase rules through GeM portal and also open market. · Making infrastructural arrangements for staff. · Coordinating the programmes/ seminars/ workshops/ conferences etc. · Excellent in preparing reports/minutes with standard quality of language. · Work and assigning tasks to subordinates · Excellent understanding of Email/ Telephonic /conversation skills · Good maintenance of office discipline and decorum · Budget planning. 		<ul style="list-style-type: none"> · Candidates belonging to SC/ST/OBC category are encouraged to apply · Women Candidates are especially encouraged to apply. · Nationality: Only Indian Nationals are eligible to apply.
8	Assistant-Senior (General) Total Positions – 1	Essential Qualification: Bachelor Degree in Arts/Commerce/Economics/relevant discipline.	<ul style="list-style-type: none"> · Should be proficient in English and Hindi · Ready to work beyond the office hours and on holidays, if required 	INR 33,405/month In words= (Thirty three thousand four hundred and five)

		<p>Essential Experience :</p> <p>A minimum of 5 years experience along with the following responsibilities/skills in central/ /semi-govt/central government recognized autonomous organization:-</p> <ul style="list-style-type: none"> · Establishment as clerk / assistant. · Proficiency in English & Hindi · Excellent working skills in MS Office, Excel, Spread sheet etc. · Knowledge of purchase rules through GeM portal and also open market. · Excellent understanding of Email/ Telephonic /conversation skills · Excellent in preparing reports/minutes with standard quality of language. · Good at maintaining Stock · Maintaining registers concerned to the administration. 		<p>Work Location: Mysore, Karnataka</p> <p>Upper Age: 40 years</p> <ul style="list-style-type: none"> · Candidates belonging to SC/ST/OBC category are encouraged to apply · Women Candidates are especially encouraged to apply. · Nationality: Only Indian Nationals are eligible to apply.
9	<p>Assistant-Senior (Accounts)</p> <p>Total Positions – 1</p>	<p>Essential Qualification: Bachelor/Master Degree in Commerce/Economics/relevant discipline</p> <p>Essential Experience :</p> <p>A minimum of 5 year experience in with the following responsibilities/skills in central/state govt/semi-govt/government recognized autonomous organization:-</p> <ul style="list-style-type: none"> · Passing government bills · Preparing payment receipts for the 	<ul style="list-style-type: none"> · Should be proficient in English and Hindi · Ready to work beyond the office hours and on holidays, if required 	<p>INR 33,405/month</p> <p>In words= (Thirty three thousand four hundred and five)</p> <p>Work Location: Mysore, Karnataka</p> <p>Upper Age: 40 years</p> <ul style="list-style-type: none"> · Candidates belonging to SC/ST/OBC category are

		<p>Govt. of India</p> <ul style="list-style-type: none"> · Maintaining the registers in the Accounting department · Checking of budget estimates and revised estimates · Keeping a check on the Income Tax Assessment Managing monetary transactions, preparing statutory accounts and financial reports Budget planning 		<p>encouraged to apply</p> <ul style="list-style-type: none"> · Women Candidates are especially encouraged to apply. · Nationality: Only Indian Nationals are eligible to apply.
10	Assistant-Junior Total Positions – 1	<p>Essential Qualification: Bachelor Degree in Arts/Commerce/Economics/relevant discipline.</p> <p>Essential Experience : A minimum of 3 years experience along with the following responsibilities/skills in central/ /semi-govt/central government recognized autonomous organization:-</p> <ul style="list-style-type: none"> · Establishment as clerk / assistant. · Proficiency in English & Hindi · Excellent working skills in MS Office, Excel, Spread sheet etc. · Excellent understanding of Email/ Telephonic /conversation skills · Excellent in preparing reports/minutes with standard quality of language. · Good at maintaining Stock · Maintaining registers concerned to the administration. 	<ul style="list-style-type: none"> · Should be proficient in English and Hindi · Ready to work beyond the office hours and on holidays, if required 	<p>INR 26,069/month In words= (Twenty six thousand and sixty nine)</p> <p>Work Location: Mysore, Karnataka</p> <p>Upper Age: 35 years</p> <ul style="list-style-type: none"> · Candidates belonging to SC/ST/OBC category are encouraged to apply · Women Candidates are especially encouraged to apply. · Nationality: Only Indian Nationals are eligible to apply.
11	Multi-Tasking Staff	Essential Qualification:	<ul style="list-style-type: none"> · Should be proficient in 	INR 23,580/month

	<p>(MTS) Total Positions – 2</p>	<p>SSLC/ PUC/ ITI</p> <p>Essential Experience :</p> <p>A minimum of 3 years experience along with the following responsibilities/skills in central/ /semi-govt/central government recognized autonomous organization:-</p> <ul style="list-style-type: none"> · Knowledge of handling electrical, electronic and computer equipment / camera. · Packing & booking of parcels, postal / courier/ dispatch related works. · Travel & accommodation arrangements. · Library cataloguing, fax / telex / Xerox machine operation, project room & equipments. · Security, first aid, LMV driving, etc., will be advantageous for the selection. 	<p>English and Kannada</p> <ul style="list-style-type: none"> · Ready to work beyond the office hours and on holidays, if required. 	<p>In words= (Twenty three thousand five hundred and eighty)</p> <p>Work Location: Mysore, Karnataka</p> <p>Upper Age: 35 years</p> <ul style="list-style-type: none"> · Candidates belonging to SC/ST/OBC category are encouraged to apply · Women Candidates are especially encouraged to apply. · Nationality: Only Indian Nationals are eligible to apply.
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* Assamese, Bengali, Bodo, Dogri, Gujarati, Hindi, Kannada, Kashmiri, Konkani, Malayalam, Manipuri, Marathi, Maithili, Nepali, Oriya, Punjabi, Sanskrit, Santali, Sindhi, Tamil, Telugu, Urdu

Note: The candidates appointed/recruited in the schemes /projects/units/centers of CIIL within one year from the date of notification are not eligible to apply for any of the positions mentioned above.

Terms and Conditions:-

- 1) Applications filed in all respects along with updated CV and other relevant documents submitted through apply.ciil.org will be processed for further screening. Applications received via email or speed posts or any other channel will not be considered.
- 2) Canvassing, at any stage, will lead to outright disqualification.
- 3) The personnel shall be engaged on a contract basis or out sourced mode with consolidated remuneration as indicated above. The number of positions may change from time to time depending upon the requirements. The position is sanctioned only for the project and the incumbent of this position would not have any claim for whatsoever for appointment in any permanent/ temporary or contractual position in the Institute or its ongoing Schemes/Projects after the period the contract is over.
- 4) The initial contract will be for a period of one year and any extension beyond that will be based on the performance of the incumbent and decision of the competent authority. Interested candidates may submit their applications through online portal (by clicking on the link provided above).
- 5) Qualifications and other requirements may be relaxed in case of deserving candidates at the discretion of the competent authorities.
- 6) The Institute reserves the right to not to fill or cancel all or any of the positions announced without citing any reasons
- 7) Candidates may be considered /recommended for posts other than the ones they have applied based on their qualifications.
- 8) Should you need any clarification in regard to the above positions, please contact Dr. Pankaj Dwivedi at the following email address: < pankajd.ciil@gov.in >
